

FIRE CERTIFICATE OF OCCUPANCY APPLICATION

Department of Safety & Inspections Fire Prevention Division

375 Jackson Street – Suite 220 Saint Paul MN 55101-1806

Fax: 651-266-8951

(Complete and return this form to the Department of Safety & Inspections)

Chapter 40 of the Saint Paul Legislative Code requires all existing buildings, with the exception of owner-occupied single family houses and owner-occupied duplexes, to have and maintain a Fire Certificate of Occupancy. It further states that the owners of all buildings subject to the Fire Certificate of Occupancy requirement shall apply for a Fire Certificate of Occupancy. Failure to do so may result in enforcement action.

Property Address:			
Commercial:	Mixed Residential/Commercial:	Commercial Sq. Ft:	
Residential:	Number of Residential Units:	Number of Stories:	
# of Basement Levels:	Fire Alarm System:	Sprinkler System:	
·	Fire Service Elevator:	Emergency Generator	
Owner Name(s):			
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Owner Telephone Number(s):	Home:	Cell:	
	Work:	Fax:	
Property Manager(s):			
Mailing Address of Property M	Ianager:		
Property Manager Telephone I	Number(s): Home:		
	Work:	Fax:	
Additional Information:			
Submitted By:			
Signature:		Date:	